

Dispensing Accuracy Scheme

Pre-course Activities

All candidates should have completed a dispensary induction and read and understood all local policies and Standard Operating Procedures relevant to this area of work

Details of Knowledge

Knowledge for this scheme is delivered and assessed via the NHS PE&D e-learning environment. There are four slide presentations that provide the underpinning knowledge for the scheme. You can work through the presentations on your own or they can be delivered in a more formal way with a work-based trainer.

The topics covered are:

- Regulations and procedures
- Pharmaceutical Calculations
- Drug Forms
- Assembly of prescribed items
- In-process checking of prescribed items
- Dispensing Errors

Practice Activities

Candidates are required to complete the work-based activity by demonstrating competence in the assembly and in-process checking of dispensed items. They should demonstrate a breadth of experience that reflects the type of dispensing they are expected to undertake as part of their daily role.

Assessment

All candidates must complete the e-Assessment to confirm their level of understanding and collect a log of 500 correctly dispensed items to demonstrate their competence in the workplace.

Candidates are required to record and reflect on any errors that they identify through self checking also known as 'in-process check' i.e. before they forward for a final check.

Accreditation

Once a candidate has successfully completed the course and assessments they will be certificated for 2 years.

Re-accreditation

Reaccreditation is required every two years and should be applied for at least 3 weeks before the current certificate expires.